



2024 Vendor Packet

Festival: August 22, 23, & 24, 2024



General Vendor Information

Thank you for choosing to participate in the 2024 Ohio Rural Heritage Festival! This will be the 10th year that the Ohio Rural Heritage Association is holding this festival. Our goal is to be sure that all of our attendees are safe and our vendors are profitable. Please be sure to read this information completely as you will be held responsible for its contents.

Festival hours for August 22 – 24, 2024 are as follows:

- Thursday: 5 PM - 11 PM
- Friday: 9 AM - 11 PM
- Saturday: 9 AM to 11 PM

Vendor Check-In starts at 12:00 PM on Thursday at the Festival Main Booth located on Front Street. **There will be no vendor set-up before 8 AM on Thursday due to the streets being open until that time.** Early closure is allowed; all booths should close promptly at 11 PM. No vehicles are allowed on the street before 11 PM. You are encouraged to remove all items from your booth at the close of each day; the Ohio Rural Heritage Festival is not responsible for theft, loss, or destruction of property. Each Vendor must obtain their own change and their own ice during the festival.

Due to conflicts in previous years, **the location of your vendor spot will NOT be guaranteed unless you have pre-paid for your vendor booth.** We will do our best to accommodate the needs of our vendors.

Vendor Rules

1. All Vendors will be given an Ohio Rural Heritage Festival Vendor/Exhibitor Pass upon check-in. This pass must be displayed at all times during the festival.
2. State of Ohio Mobile Food Permit or a Brown County Temporary Food License must be obtained and displayed in Food Booths at all times.
3. No outside alcohol is permitted.
4. No sales or use of silly string, snap & pops, or items displaying profanity or any other items deemed offensive by the ORHA Festival Committee are allowed. Vendors using or attempting to sell such items will be removed without refund.
5. **Each Vendor is responsible for cleanup of their own area;** the ORHA cleanup crew is not responsible for individual vendor areas or trash generated by your booth. No disposal of food, oils, etc. on the ground, must be put in the dumpsters. Oil must be put in containers then placed beside the dumpster or taken with you.
6. Please sign and return the Indemnification Agreement before setting up your booth.
7. All vendor booths should be removed from the festival area by 2 PM on Sunday, August 24, 2024.
8. NO PARKING on the Library or other business parking lots during business hours.
9. **A discount will be given to non-food vendors booking spaces by July 1, 2024.**

Please direct questions to Kathy Lewis @ 937-213-3656

-or- JoAnn Hilderbrand @ 937-779-7818



2024 Vendor Application

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PLEASE PRINT CLEARLY

Organization, Group or Business Name _____

Contact Person: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Daytime Phone: _____ Evening Phone: _____

Email Address: _____

TYPE OF BOOTH REQUESTED: Please indicate type and describe your booth.

- **Food**- Type of Food Items, Size of Booth, Electric Needed

- **Sales**-Type of Items Sold: _____
- **Crafter**-Type of Crafts: _____
- **Exhibitor**-Type: _____

SPACE REQUESTED:

- 10 X 10 \$50.00 (**\$40.00 discounted price if booked by July 1, 2024**)
- 10 X 20 \$75.00 (**\$60.00 discounted price if booked by July 1, 2024**)
- 10 X 30 \$100.00 (**\$80.00 discounted price if booked by July 1, 2024**)
- Food Vendors \$200.00
- Exhibitor (no sales) **NO FEE**

Booth Fees are to be paid in full with application and are deposited upon receipt. You may now pay your fees through PayPal, visit our website for more information <https://ohioruralheritage.com/>

Please make checks payable to Ohio Rural Heritage Association PO Box 91 Ripley, OH 45167

Booths not cancelled by 5:00 PM on August 1, 2024 will be assessed a 25% penalty.

Payment Enclosed: _____

Signature of Authorized Representative

Date

Printed Name of Authorized Representative

PLEASE SIGN NEXT PAGE – INDEMNIFICATION AGREEMENT



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INDEMNIFICATION AGREEMENT

This agreement made by and between the **Ohio Rural Heritage Association Inc. (ORHA)** and

_____ (hereinafter "Indemnitor")
Name of Organization

Indemnitor has made a request to participate in the Ohio Rural Heritage Festival and should the ORHA desire to grant the request, the ORHA requires that it be indemnified and held harmless from any and all liability, cost, and expense resulting or arising from such activity or activities.

NOW THEREFORE, it is agreed by and between the parties that in consideration of the Indemnitor being granted permission to participate in the Ohio Rural Heritage Festival, Indemnitor agrees to indemnify and hold harmless ORHA, their members, employees, agents and assigns from any and all claims, demands, losses, expenses, attorney's fees, liabilities, causes of actions, and all other liabilities or responsibilities arising directly or indirectly from the activities of Indemnitor in connection with its participation in the Ohio Rural Heritage Festival which shall include but not be limited to any negligent, willful, wanton, or intentional acts or omissions made by or on behalf of Indemnitor, its agents, employees, assignees, or activities within its control or supervision.

I have read and agree to all the Ohio Rural Heritage Festival 2024 Rules and Policies.

Signature of Authorized Agent

Date

Printed Name of Authorized Representative